**Requesting investigations**If requesting via CRS: Request🡪Add🡪Search   
  
**Bloods test   
Add on bloods tests**:   
**Biochemistry**: 2052 (OOH #540/ 2052)  
**Haematology:** 2044 (OOH #541)

**Radiology requests done in Kingston hospital:  
X-Rays, CT, USS, MRI**: via CRS   
*Urgent scans* 8am-5pm vet via oncall radiologist 2815   
 Weekends 8am-6pm and weekdays 5-8pm: on call radiologist on call via switchboard   
 Weekdays 8pm-8am Weekends 6pm-8am: 4ways via switchboard (SPR or above)   
 Trauma CT head- complete trauma CT head request (signed by SPR/above) & give to radiographer

*Other scans*   
CT coronary angiogram- scans usually on Thursdays, ideally green cannula in ACF   
MRI- patient need [safety questionnaire](https://intranet.kht.local/media/5910/201702220825_mri_safety_form.doc) to be completed prior to going down for scan   
If requesting an outpatient scan please ensure it is on an outpatient encounter  
Myocardia perfusion scan- search NM MPS exercise stress study   
Video fluoroscopy: request barium swallow and in request information state for video fluoroscopy   
VQ scan: request ‘NM lung ventilation scan’   
Gastrograffin: request ‘water soluble meal + follow through’, vet with on call radiologist, when approved collect gastrograffin from IR, prescribed 100ml gastrograffin on CRS, IR will arrange follow up XRs (you may need to request and abdominal XR and on request state is for gastrograffin follow through)

**Radiology at other hospitals   
Cardiac MRI** - completed at Royal Brompton   
 Form found in Department folders🡪Bronte🡪doctors useful forms🡪 email form to email on the form (CC relevant teams and the ward)

Link to form below:

  
  
**PET scan**- completed Royal Marsden Hospital   
 Search [PET](https://intranet.kht.local/media/6012/201711021516_rmh_nuclear_medicine_-pet_ct-_referral_form.pdf) on intranet- email to [rmh-tr.rmnuclearmeadicine@nhs.net](mailto:rmh-tr.rmnuclearmeadicine@nhs.net)   
(NB need to NBM 6 hours prior, avoid contact with pregnant people/ children 24hrs after)

**Cardiac Investigations:   
24hour tape/ echo**- via CRS (echo’s are vetted by cardiology consultant, if very urgent liaise with cardio SPR on call). Echo results are on PACS. For 24hour tape results- pick up from cardiac investigations/ call and ask them to email them to you)   
***Outpatient requests***: request on [cardiac investigations sheet](https://intranet.kht.local/media/18092/cardiology-outpatient-investigations-request-form.docx) and hand into cardiac investigation department   
**IHT list**- <https://nww.ihtl.nhs.uk/lscn>   
 Username: Psavage Password: ask for current one on medical whats app group

**Gastroenterology Investigations   
Endoscopy/ OGD/ Flexible sigmoidoscopy/ Colonoscopy/ PEG/ NJ/ ERCP**: fill in [pink paper form](https://intranet.kht.local/media/18093/inpatient-endoscopy-request-form.doc), take to Esher block level 6 Endoscopy post box/ ring doorbell and hand to endoscopy (NB urgent cases discuss with GI bleed consultant on call via switch)   
*Outpatient*: request via CRS (if would like colonoscopy & OGD in one appointment- request gastroscopy request)

NB re colonoscopy: need to be able to manage 3L of oral intake (bowel prep) and manage urgent bowel motions. Picolax and Senna is the default bowel prep. If the patient has significant morbidity (see list on CRS), then tick this and MOVIPREP will be prescribed. Discus heart failure patients with cardiology first

**Endoscopic ultrasound (EUS)**: send the [form](https://intranet.kht.local/media/6013/201711021517_rmh_endoscopy_suite_-_eus_and_fna_referral_form.pdf) to [endoscopy.appointments@rmh.nhs.net](mailto:endoscopy.appointments@rmh.nhs.net)

**Fibroscan:** send email containing the patient’s details to Tina Comfort (tina.comfort@nhs.net) requesting a fibroscan

**Respiratory investigations**   
**Lung function tests**: via CRS, liaise with resp SPR/ AIRE team/ lung function department if an IP   
**Sleep studies:** via CRS

**Neurology investigations**   
**EEG and Nerve conduction studies (EEG/MCS/SSEP):** complete this [form](https://intranet.kht.local/media/6020/201712061556_referral_form_v4_new.docx) and email to khft.neurophysiologyreferrals@nhs.net

**Operations/ procedures** Request operation/ procedure via CRS  
**CPOD list**- discuss with anaesthetic SHO on call (#040) go to theatre reception fill in a CEPOD form

**Midline**: request as other operative procedure on CRS then fill in a pink form at the theatre reception

**Imaging transfers/ IEP  
In hours**: email Alvin ([alvingo@nhs.net](mailto:alvingo@nhs.net)) with patient details including NHS, scans you would like transferred and also where to/ form   
**Out of hours**: paper [form](https://intranet.kht.local/media/4264/201501271158_iep_forms.docx) found in radiology department/ intranet, give this to the radiographer in A&E Xray